

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES  
OCTOBER 25, 2011  
7:00 P.M. – BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Laurie Asermily – Vice President; Susan Backlund; Seth Brandow; Rebecca Jessop; Timothy Kuryla; James O. Somerville**

**ABSENT: No one**

**OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Mary Jo Shrey – Director, Pupil Personnel Services; Lynn Rhone – PK-12 Principal; Martin Rotz – Assistant Principal/Data Coordinator; Christopher Puylara – RFA President; Girls' Soccer and Volleyball Teams**

Mr. McCann called the meeting to order at 7:00 p.m., recited the Pledge of Allegiance, and welcomed guests.

**PUBLIC COMMENTS: None**

**PRESENTATIONS:**

**CANCER AWARENESS FUND RAISERS**

1.0 Soccer/Volleyball Teams – Update on Breast Cancer Campaign  
The Romulus Girls' Soccer and Volleyball Teams reported that they held several fund raisers to help support breast cancer awareness. The Soccer Team raised \$106.00 with the Volleyball Team accumulating \$250.00.

**SUMMER SCHOOL REVIEWED**

1.00 Review of Summer School 2011 – Christopher Puylara  
Mr. Puylara was the Administrator of the Romulus Summer School which focused on intensive reinforcement of reading and math skills for 35 recommended Elementary students. This was funded through Title I, Title I ARRA, and Title IIA. During this time, a teacher evaluation system was piloted, as well.

**SPECIAL EDUCATION PLAN**

1.000 Special Education District Plan 2011-2013 – Mary Jo Shrey, Director  
Mrs. Shrey reviewed the District's Plan for Special Education and mentioned current SE staff, the new referral process (Response to Intervention) for students suspected of having a learning disability, and program services. This Plan will be presented to the BOE for their adoption.

**CLERK'S REPORT:**

1.1M Approval of Minutes of October 11, 2011  
Motion made by Mr. Somerville, seconded by Mrs. Asermily, and carried unanimously.

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- 1.2M Approval of Treasurer's Report for September, 2011  
Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.
- 1.3M Approval of the Student Activities Report for September, 2011  
Motion made by Ms. Backlund, seconded by Mr. McCann, and carried unanimously.

**SUPERINTENDENT'S REPORT:**

**PROPERTY TAX CAP**

2.1 Update

Mr. Hoose mentioned the mandated property tax cap and its impact on rural schools across the State and the importance of contact with Legislators to seek a fair, equitable and predictable state aid formula.

**8<sup>TH</sup> GRADE STUDENT CHOSEN FOR NYSSMA**

He, then, reported that 8<sup>th</sup> grade student, David Balcer, has been selected to participate in the NYS School Music Association Jr. High Area All State Band on November 4-5, 2011 where he will play the French Horn.

**FOUNDATION GRANTS AUTHORIZED**

2.2M Authorization of the following Romulus Foundation for Educational Opportunities grant applications:

- . Christopher Puylara – Mr. "P" Goes to Washington @ \$5,500
  - . Nancy Munn, Cathy Jordan – Civil War Interdisciplinary Project @ \$664.00
  - . Nancy Munn – Marketing Trip @ \$1,800.00
  - . Theresa MacCheyne, Jennifer Bartlett, Martin Rotz – Drug Quiz Team Accessories @ \$350.00
  - . Martin Rotz, Hilary Chaya, Tina Coville-Bauder – Middle School Musical – LETTERS TO DADDY – "The Musical Key to Bully Free" – Joint Venture with the Between The Lakes Community Service Players, Romulus Theatre Program and South Seneca Drama Club @ \$1,000.00
  - . Sue Schrader, Peg Brady, Matthew McCusker, Janice Hyde, Colleen Cook, Michelle George-Mason – Early Elementary Fine Arts Seminar @ \$4,320.00
- Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

**APPR DRAFT TABLED**

2.3M Authorization to accept the DRAFT of the Annual Professional Performance Review (APPR) process for teachers.

**TABLED.**

**BUSINESS MANAGER'S REPORT:**

- 3.1 External Audit Response Letter (**Information only – no motion needed**)  
Mr. Boulware reviewed the response which will be sent to NYSED relative to the Audit Report for the year ended June 30, 2011.

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**TAX BILL CORRECTED**

3.2M Authorization to **correct the following school tax bill (Court order refund), because of a change in assessment from \$265,000 to \$256,000 resulting in an overpayment of \$171.28.**

Motion made by Mr. Kuryla, seconded by Mrs. Asermily, and carried unanimously.

**NON-MONROE GROUP APPROVED**

3.3RS BE IT RESOLVED THAT, the Board of Education of the Romulus Central School District hereby agrees to be a member of, and participate in, the Non-Monroe County Municipal School District Program and furnish health benefits for certain of their officers, employees/retirees and COBRA participants through such Program; and

BE IT, FURTHER, RESOLVED THAT the Board of Education of the Romulus Central School District, in accordance with Sections 92-a and 119-o of the General Municipal Law, hereby enters into a Municipal Cooperative Agreement to provide health benefits through a cooperative effort known as the Non-Monroe County Municipal School District Program, and further authorizes Robert B. McCann, President of the Romulus Central School District Board of Education, to sign such agreement on behalf of the Romulus Central School District.

Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**DONATION ACCEPTED**

3.4M Authorization to increase Appropriations Code #A2110.450/77-1700 (Supplies High School Reading) and Revenue Code #A2705 (Gifts & Donations) in the amount of \$1,300.00 from Seneca Meadows for the purpose of purchasing needed Reading supplies.

Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

**BUDGET AMENDED**

3.5M Authorization to amend the 2011-12 budget in the amount of \$13,231 due to increases in Worker's Compensation costs by Appropriating Worker's Compensation Reserve Funds and increasing General Fund Appropriation Code #A9040.800/33-0000.

Motion made by Mr. Brandow, seconded by Mr. Somerville, and carried unanimously.

**PK-12 PRINCIPAL'S REPORT:**

**ALTERNATIVE TEACHER EVALUATION**

4.1 Update

Mrs. Rhone announced the Alternative Teacher Evaluation Proposal format for 2011-12 which is an evaluation through Portfolio or by peer/self-observation. Additionally, the general education process known as the ASIST program was described. Currently, 18 students are in the program whereby academic interventions to learning difficulties are implemented with the result that the student will be supported in their home environment as well as in school. This process is pursued prior to a possible special education referral.

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**ASSISTANT PRINCIPAL'S REPORT:**

**REGENTS REFORM AGENDA  
NO CHILD LEFT BEHIND**

4.2 Update

Mr. Rotz presented data on the Regents Reform Agenda which is a higher level thinking plan and assessment for all students in the areas of ELA, Math, Science, and Social Studies. It is based on the belief that students should "graduate from high school ready for postsecondary education and employment." He stated that further information is available at [www.engageNY.org](http://www.engageNY.org) to research the Common Core standards, Data-Driven Instruction and School-Based inquiry, as well as teacher effectiveness.

Additionally, there is a plan (regulatory flexibility) to reform the No Child Left Behind Act (ESEA) and "close the achievement gap." One of several key provisions is to have a 100% improvement proficiency in math and reading. Mr. Rotz mentioned that NYS has applied to the Federal Government for a flexibility waiver which will excuse NYS from key provisions of NCLB if the state "adopts certain education reforms" in exchange for greater flexibility in deciding how to measure school performance, ensure high school graduates are ready for college or an employment career, and evaluate teachers and principals with a variety of evaluative tools.

**COMMITTEE REPORTS:**

**FIRST READ OF BOE POLICY REVISION**

15.1 First Read of the following Policy:

. Animals in the School (Instructional Purposes), #8370, Revised  
Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

**LEAVE OF ABSENCE:**

**MAE BETH MACPHERSON LOA**

7.1L Mae Beth MacPherson – School Bus Driver, a family medical leave of absence, effective October 18, 2011 to November 7, 2011, utilizing accumulated family sick leave and personal leave days.

Motion made by Mr. Brandow, seconded by Mrs. Asermily, and carried unanimously.

**RESIGNATION:**

**KATHLEEN WHITNEY RESIGNS AS COORDINATOR**

7.2RG Kathleen Whitney – Weight Room Coordinator, retroactive to October 14, 2011.

Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

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**PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose**

6.1A Sharon Stuck – Substitute in the following areas:

- . Teacher Aide, Food Service Worker, School Bus Monitor, Clerical

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

**COMMITTEE ON SPECIAL EDUCATION REPORT:**

**SPECIAL EDUCATION REPORT ADOPTED**

9.1A Special Education District Plan for 2011-2013

Motion to **ADOPT** made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

9.2A Approval of the recommendations as listed in the Minutes of September 21, 2011 (504 and CSE), September 28, 2011, September 30, 2011, October 4, 2011, October 5, 2011 (504 and CSE), October 12, 2011 (504 and CSE).

Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

**PRESIDENT'S REPORT:**

**BOE PRESIDENT COMMENTS**

. Mr. McCann reminded the members of the upcoming BOE Workshop on November 1, 2011 from 6:00 – 8:00 p.m.

. Commissioner of Education John King will be presenting at the Four County School Boards Assoc. General Membership meeting on November 9, 2011. Those wishing to attend will submit their reservation to Leanne Keel, District Clerk, no later than November 7<sup>th</sup>.

. RCS will hold its annual Parent/Teacher Conference Day on November 10, 2011 from 1:00 – 8:00 p.m. Mr. McCann will be available to staff and parents, and encouraged other BOE members to participate in this open informal forum. Those interested are to e-mail Mr. McCann with their available time slots.

**EXECUTIVE SESSION**

**EXECUTIVE SESSION:** Motion made by Mr. Kuryla, seconded by Ms. Backlund, and carried unanimously, to enter into Executive Session at 8:40 p.m. for the purpose of discussion of specific personnel. Mr. Hoose excused himself from the session.

**REGULAR SESSION RECONVENED**

Motion to reconvene in regular session at 8:57 p.m. made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

**ADJOURNMENT**

Motion to adjourn at 9:00 p.m. made by Mr. Kuryla, seconded by Mrs. Jessop, and carried unanimously.

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**LEANNE B. KEEL  
DISTRICT CLERK**